

Windsor Mill Middle School Registration Guidelines

410-887-0625

All registrations are done by scheduled appointments **only**. The following items are required to complete your registration:

- Maryland or Specific State transfer form (Private schools may or may not have a transfer form)
- Student's most current report card or official grades
- Birth certificate
- Current Record of Immunizations
- Test scores
- IEP (Individual Education Plan) if applicable.
- Parent or Guardian ID - if license is used then the address must reflect residency or a MVA change of address card is required

AND

If Buying A Home: You will need to provide

Mortgage payment book **or** current mortgage statement, **or** Deed reflecting showing homeowner's name

Three(3) pieces of mail dated within 60 days of the registration appointment and the mail must contain the parent or guardian's name, address and current date

If Renting: You will need to provide

Current Lease showing parent or guardian's name on lease

Three(3) pieces of mail dated within 60 days of the registration appointment and the mail must contain the parent or guardian's name, address and current date

If renting from a private owner you must have documentation from home owner which proves that person can rent to you. (one of the following documents: owners Deed, mortgage statement, payment book , land tax or possible water bill

If Shared Domicile (residing with someone who lives in our area): You will need to provide

Signed verification of residency from our Residency Officer, Ms. Sandra Parson
Ms. Parson can be reached at 410-887-6860

Once finished with Ms. Parson, you are advised to contact us for a registration appointment